NORTHERN WASCO COUNTY PEOPLE'S UTILITY DISTRICT
REGULAR SESSION
AUGUST 6, 2019

PRESENT: Connie Karp, President
          Howard Gonser, Treasurer
          Dan Williams, Director

ABSENT:  Roger Howe, Vice President

President Karp called the Regular Session to order at 6:00 p.m.

The following individuals were present during the Regular Session:

Counsel: James Foster

NWCPUD Staff: General Manager Roger Kline; Assistant General Manager/Director of
Power Resources Kurt Conger; Principal Engineer/Chief Innovation Officer Paul Titus;
Executive Assistant Kathy McBride; Chief Financial Officer/Director of Finance &
Enterprise Risk Harvey Hall; Asset/Program Manager Steve Horzynek; Operations &
Engineering Manager Pat Morehart; Key Accounts Manager Justin Brock; Director of
Corporate Services Cyndi Gentry; Joint Use & Regulatory Manager Tom McGowan;
Arborist Dave Taphouse; and Energy Specialist Lance Kublick

Visitors: John Amery; Tom Oaks; City of The Dalles Manager Julie Krueger; and
Northern Wasco County Parks & Recreation District Director Scott Baker

PUBLIC COMMENT

There was no one present wishing to provide public comment.

RIVERFRONT TRAIL REPAIR AND MAINTENANCE PRESENTATION

City of The Dalles Manager Julie Krueger and Northern Wasco County Parks &
Recreation District Director Scott Baker met with the Board to discuss the repair and
maintenance of the Riverfront Trail.

Krueger informed the Board that Dan Durow, Riverfront Trail Committee Member, could
not be here tonight. Durow wanted Krueger to thank the Board and staff for the work
done last year during the District’s Volunteer Day. Members of the Board and staff
helped clean up the Riverfront Trail, which included landscaping and work on the trail
head and parking lot area.
Krueger stated that the information provided to the Board, which is included in the Board Packet, explains their fund-raising efforts. The Dalles City Council through the Budget Committee process agreed to commit up to $100,000 for seal coating and repair of the Riverfront Trail. The Dalles City Council wants to do what they can to help preserve the trail.

Krueger stated that she is here to request that the Board of Directors contribute some funding as well. Krueger will be making a similar request to Wasco County and the Port of The Dalles, as well as others in the community.

Director Williams thanked Krueger for the City’s support for infrastructure projects that the District is current working on. The support is greatly appreciated.

A lengthy discussion occurred. Items discussed included the following: District property line near the Columbia River; the repair and maintenance needs of the Riverfront Trail; trail security; and Northern Wasco County Parks & Recreation District, City of The Dalles and the Riverfront Trail Committee’s responsibilities for trail maintenance.

General Manager Roger Kline asked if the funding being requested is for the 2020 budget year and if it is a one-time request?

Krueger stated that it is an immediate request so work can begin this fall. The City is requesting that the District consider contributing $50,000 towards the project, which is a 50% match from the City’s commitment.

As to the request for funding, Krueger replied that it’s a one-time request.

Staff was directed to verify that funding is available during the current year and to bring the matter back to the Board next month for their consideration.

Director Gonser stated that he feels it is a great project, but he would like some time to think about the request since the District is already providing the City with a lot of funding under the Franchise Agreement.

**CONSENT AGENDA**

Items contained in the consent portion of the Agenda includes the following:

- Regular Session Minutes of July 2, 2019
- June Outage Report
- Energy Management/Marketing Report
- Checks/Vouchers
The Board considered the approval of the August 6, 2019 Consent Agenda.

{{Director Gonser moved that the August 6, 2019 Consent Agenda be approved as presented. Director Williams second the motion; it was then passed unanimously.}}

General Counsel Foster pointed out that in order for a vote to pass this evening a unanimous decision of the Board of Directors is required.

### 2019 QUARTER 2 REPORT

General Manager Kline stated that the Board Packet includes the performance results for the organization during Quarter 2 of 2019. A memorandum is included noting the accomplishments of the organization. The District continues to perform well in all areas.

Kline stated that he is proud of the District’s continued safety record and our KPIs (Key Performance Indicators) are all within perimeters. All in all, the performance of the organization continues to be exemplary.

In referring to the results of the District’s KPIs for Quarter 2, Director Gonser stated that there has been a lot of positive movement which is based on what staff is doing. He feels it is very good.

Director Williams pointed out that there is only one yellow mark under a KPI, which is only 1% below the District’s benchmark.

### NEW BUSINESS

**Discussion on the 2019 Energy Management Budget**

Energy Specialist Lance Kublick presented to the Board an update on the District’s Energy Conservation Programs and budget implications.

Highlights of Kublick’s presentation are as follows:
The District is on track to meet our kilowatt hour goal.

The District has had an increase in commercial lighting incentives projects.

The Columbia Gorge Discovery Center and Mid-Columbia Fire & Rescue’s lighting incentive projects total $50,000 in incentives. These two projects need to be completed before the end of Bonneville Power Administration’s (BPA) rate period, which is September 30, 2019, due to the change in commercial lighting incentives.

Staff is anticipating a need of an additional $100,000 to complete the year for the District’s Low-Income Energy Efficiency Program since there are a lot of projects lined up.

An additional $30,000 is needed this year for the remainder of the District’s Energy Conservation Programs.

BPA has offered the District $13,000 in under-utilized funding from their industrial program.

Staff is considering increasing the contribution to incentives next year, possibly doubling the District’s contribution level. The current contribution level is around $100,000.

Staff is requesting the Board’s consideration to provide an additional $180,000 in the current budget for the Energy Conservation Department Budget.

Some discussion occurred.

Chief Financial Officer/Director of Finance & Enterprise Risk Harvey Hall informed the Board that the District typically budgets $100,000 for Northern Wasco County People’s Utility District’s contribution towards incentives. There is so much work being done with so much demand that the District has burned quickly through the BPA funding.

Hall stated that the need for additional funding is not a reflection of not anticipating costs; it’s the nature of the program itself.

General Manager Kline stated that these are the things that are returning real kilowatt hour savings especially in the communities at risk and our low-income sector, which is the purpose of the energy efficiency upgrade program. The need for additional funding is the byproduct of the program working.

Kublick informed the Board during the discussion that BPA is potentially looking at a 6% decrease in credits. Staff has not been officially notified as of this time.

Director Williams stated that he would rather double the funding for the District’s Energy Efficiency Program than pay BPA more in power costs.

Hall stated that the District has the money within our existing budget to manage the increase in funding for the Energy Conservation Program.
Director Gonser would like the Board to discuss this matter further when all members of the Board of Directors are in attendance.

**Presentation on Joint Use & Regulatory Compliance Program**

Joint Use & Regulatory Compliance Manager Tom McGowan presented a PowerPoint Presentation entitled “2019 Pole Attachment Audit Status Update”.

Some of the highlights from McGowan’s presentation are as follows:

- During the seventh week of the Pole Attachment Audit, the week of July 27, 2019, there were 629 poles audited by two people.
- A total of 2,207 poles have been audited to date, which represents 32% of the District’s 6,800 poles.
- The project began in Rowena and is now in the West 10th Street area of the District’s service territory.
- The project is on schedule to be completed by the middle of October 2019.
- Staff is still working through the audited data and the transfer of the data from the field to Osmose’s back office, to Futura, and into the District’s system.
- The data collected shows that there is a total of 2,922 attachments on District poles, of which 1,200 are owned by Charter which represents 42.30% of the pole attachments.
- The District’s current billing rate for pole contacts is one attachment per pole. The audit data is currently reflecting 1 1/3 attachments per pole.
- McGowan pointed out that there is a difference between billable poles and pole attachments. Staff will have some work to do in identifying what is billable.
- Staff plans to pull together all information obtained during the audit so that the information can be associated in the data base with the specific pole.
- The audit, so far, has identified 26 illegal attachments; 18 of which are fence attachments and the others are signs.
- Tasks left to be completed include:
  - Develop joint use module in Futura Asset Management Data Base to be able to load pole audit data and track ongoing attachment transaction detail.
  - Share audit information with Finance and coordinate/update Licensee 2020 Pole Attachment Billing.
- McGowan found out in speaking with an Osmose, District Contractor, Representative that an error was made in their bid. Due to this error Osmose has reduced their cost from $33.45 per pole to $18.95 per pole. Osmose included the price of the Tier 1 in with the price of Tier 2.
- The cost of the Pole Attachment Audit has been reduced from $228,000 to $129,000.
Some discussion occurred during and after the presentation after questions were raised by members of the Board of Directors regarding the number and types of attachments on District poles, and the use of the data being obtained during the 2019 Pole Attachment Audit.

**Enterprise Risk Management Policy Project**

Chief Financial Officer/Director of Finance & Enterprise Risk Harvey Hall noted that the Board Packet includes his memorandum on the ERM Policy Project and the Policy Project Charter.

Hall stated that the purpose of the Policy Project is to compile a full comprehensive list of District policies that will be reviewed to assure they are relevant, accurate and complete. Staff is embarking on the project that is anticipated to take 1.5 years to complete.

Hall noted that the goal and objectives for the project are as follows:

- To have a complete and current set of board-approved policies that provide guidance and direction.
- A centralized location for policies.
- A schedule and process for periodic review of District policies.

Hall stated that the success of the project will be measured when any Board member or employee can access a current policy in order to answer a question, and have confidence that said policy has been reviewed, kept current, supports the strategic direction, and ensures the District is in compliance.

Hall noted that the ERM Policy Project is a part of the District's PMO (Project Management Office). Staff will provide the Board with a memorandum when a policy is brought before the Board for their consideration.

Some discussion occurred regarding the ERM Policy Project.

**OLD BUSINESS**

General Counsel Foster stated that the Board needs to consider how they are going to deal with the presentation made by The Dalles City Manager Julie Krueger and Northern Wasco County Parks & Recreation District Director Scott Baker regarding needed repairs and maintenance of the Riverfront Trail. He urged the Board to identify a time when they will discuss the request to provide funding.
Director Gonser replied that he thought that the Board would be discussing the matter at next month’s meeting since he wanted some time to think about the funding request. General Manager Kline stated what he understood was that staff would take the request from the City of The Dalles and Northern Wasco County Parks & Recreation District and would return next month with information on where funding could come from if approved by the Board of Directors.

Executive Assistant Kathy McBride will place this matter under Old Business for the September Board Meeting.

**BOARD REPORTS / ITEMS FROM BOARD MEMBERS**

No reports were provided this evening by members of the Board of Directors.

**MISCELLANEOUS**

**Electric Vehicles**

Key Accounts Manager Justin Brock presented a PowerPoint Presentation entitled “EV Vehicle Charging NWCPUD/City of The Dalles Partnership”. A copy of Brock’s presentation is hereto attached and marked as Exhibit 1.

Some highlights from Brock’s presentation are as follows:

- An Electric Vehicle (EV) Charging Station was installed at the Lewis & Clark Festival Park.
- The City of The Dalles will own and maintain the EV Charging Station.
- An AMI (Automated Metering Infrastructure) Meter was installed at the site.
- The City of The Dalles will set the charging rate for the station.
- The EV Charging Station will be listed on the EV Charger Network.
- Staff has received interest from Columbia Gorge Community College, MCMC Water’s Edge Health & Wellness Center, and the Port of The Dalles for a potential EV Charging Station.

Some discussion occurred upon the conclusion of the presentation after several questions were raised by members of the Board.

Brock noted that the District’s electric vehicle will be wrapped by the end of the month. He is working with a company to design and install the wrap. The cost for the design and wrap is $4,500.
Automated Metering Infrastructure (AMI)

Principal Engineer/Chief Innovation Officer Paul Titus presented to the Board a handout on the AMI Meter Installation Project. A copy of said handout is hereto attached and marked as Exhibit 2.

Titus reported that Anixter, District Contractor, started this week installing AMI Meters. The information in Titus’ handout lists that 85 meters are in the District’s electric system. Titus noted that the contractor installed 61 meters just today increasing the meter total to 146.

Some discussion occurred regarding the meter installation process.

General Manager Kline noted that the District’s total power consumption peaked yesterday at 131.6 MW, as compared to March’s winter peak high of 133 MW.

General Counsel Foster noted what a great job Journeyman Lineman/Serviceman Ted Rosenburg did when installing a new AMI meter at his home ten days ago. A wire problem was discovered and resolved. Foster was very pleased with the services provided by Rosenburg.

**APPROVAL OF FUTURE MEETINGS/TRAVEL/OR RELATED MATTERS**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>August 7,</td>
<td>NRU Board Meeting – Connie Karp, Howard Gonser and Dan</td>
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<tr>
<td>August 7,</td>
<td>PPC Forum – Connie Karp, Howard Gonser and Dan</td>
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<tr>
<td>August 8,</td>
<td>PPC Executive Committee Meeting – Connie Karp, Howard</td>
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<td>and Dan</td>
<td>Gonser and Dan</td>
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<tr>
<td>Williams</td>
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<tr>
<td>August 16,</td>
<td>OPUDA Board Meeting - Connie Karp, Roger Howe, Howard</td>
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<td>and Dan</td>
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<td>Williams</td>
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<td>September 4,</td>
<td>NEMS, NESC, NIES Board Meeting – Connie Karp, Howard</td>
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<td>Gonser and</td>
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<td>September 27,</td>
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There being no further business the meeting adjourned at 7:18 p.m.

[Signature]
President

ATTEST:

[Signature]
Secretary
EV Vehicle Charging
NWCPUD/City of The Dalles Partnership

- Station located at Lewis & Clark Festival Park
- New NWCPUD meter at installation
- City to own and maintain station
- City to set charging rate for station (initially free)
- Station to get listed on EV charger network
  - [https://www.nwascopud.org/programs-and-services/electric-vehicles/](https://www.nwascopud.org/programs-and-services/electric-vehicles/)
EV Vehicle Charging
On the horizon.....?

Columbia Gorge Community College
The Dalles Campus

/ Water’s Edge Health & Wellness Center

Klindt Cove Kiwanis Park- Port of The Dalles

Others?
Questions / Comments ?
### Meter Age

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<th>Age Range</th>
<th>Number of Meters</th>
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<td>10-19 Years</td>
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<td>40-49 Years</td>
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<td>50-59 Years</td>
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### AMI Meters

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### Meters in Service

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